**Does your volunteer role require a DBS?**

**Important to know about DBS checks**

* DBS checks are not required for all volunteering roles.
* It’s very important that we request the right level of DBS checks for the nature

of the role.

* The Basic DBS check is the only check that is available to all roles.
* For Standard and Enhanced DBS checks only, people with a DBS can register on

the update service. This means that their records will be regularly updated and

the council can check them once they have permission from the volunteer. It is

free for volunteers. Volunteers, once they’ve received their check, must register

for the Update Service within 30 days of the certificate being issued.

* For some people, disclosing all the information for a DBS check might be

sensitive. For example, if they are transgender and do not want their previous

names to be on their DBS certificate or have changed their name due to

domestic abuse. Once the volunteer has been asked to make an application they

are advised to contact: sensitive@dbs.gov.uk or Sensitive applications team,

Customer services, PO Box 165, Liverpool, L69 3JD.

**Use the online tool to help you**

This tool is from the DBS service. It refers to ‘employees’ but in this situation the

guidance also applies to volunteers.

<https://www.gov.uk/find-out-dbs-check>

**More advice**

Contact the Volunteering Kingston team or the DBS Outreach Officer: Kiranpreet

Rehal, Kiranpreet.rehal@dbs.gov.uk